



Minutes

Pekin Municipal Airport Advisory Commission Meeting

Pekin Municipal Airport

13906 Airport Lane

Pekin, IL 61554

Tuesday August 22, 2017

3:00 PM

Open meeting: 3:03

Roll call:

Mike Reed: Chairman (MR)

Murray Brian (MB)

Ric Woldow (RW)

William Hounshell (WH)

Steve Huey (SH)

City of Pekin:

Todd Dugan: Airport Manager (TD)

Mark Rothert: Administrative Services Director

Nick Keith

Approval of Minutes from Last Meeting:

RW motioned to approve minutes from last meeting. 2nd by MB. Unanimous in favor of the motion

Public Comments on Agenda Items

None

Special Reports:

1) Follow up on active projects

- Taxiway Lighting



The lights work. Project will not be officially considered complete until the trenches are filled and grass is coming back up. Project days are kept by Hanson. JH Moore can try to justify any delays. State will review their justifications.

- **Hangar Doors**

Both doors are up. City came by and painted no parking areas. Mike Guerra and new city engineer Josie created a preliminary punchlist.

T-Hangar with cable issues were fixed. MB stated that all doors should be rigged.

MR stated that Crawford and Brinkman should redo all the riggings.

- **Bathroom Remodel**

The city is getting bid package prepared.

- **John Deere**

Would not move. Cross Implement picked it up. Found that the issue goes back to the fire from last year. A wire was bad. Thank you to the city for helping with mowing while the John Deere was down.

2) Future Projects

- a. **Sol-Air**

\$1,000,000 grant competition. Would put an approximate 10 acre solar farm on the field. Many airports have them and glare is not an issue. Will be moving forward in the coming months. Solar farm would generate more revenue per acre than the farm lease. Maintenance would be done by the power company, not the airport/city.

- b. **Runway Lighting**

Prairie Engineers did some surveying. Hopeful for a November Letting.

- c. **Runway Overlay**

Notice to Proceed was sent to us by the state. Will move forward once consultant selection is finished.

3) Priorities for current month

- **Landscaping**

- **Consultant Selection**

Published to the state website. Hanson and Hutchinson are interested. Will go over with Mike Guerra.



- **AvFuel Contract**
See attached. RW gave the window (December 2018) to be able to opt of the current contract. Jet A USA said that they would work on putting a proposal together.

4) Follow up on outstanding projects

a. Brandons Hangar

City came and did the inspection and gave a punchlist. Commission suggested to create a timeline for completion.

5) Delinquent Accounts

Nothing over 60 days. 4 names at 30 days.

6) Monthly Budget Report

Discrepancy with state grant has been corrected. RW brought up that the variance in the budget is positive.

7) Fuel Report

New format. Will be updated each month and includes local fuel prices. MB suggested to add C15 to the list of airports. See attached.

8) Upcoming events

a. SCCA (September 30th)

Commission advised to have the SCCA come before the event with their course setup. Also to make sure that any potential spin out spots would result in cars going into the grass. MB stated that he had not heard anything from SCCA insurance. MB stated that he believes everything will be taken care of. September 30th will be used as a test run for future events with the SCCA.

b. Mt. Hawley Poker Run (September 17th)

c. Hallo-Wings (October 28th)

Not moving forward

9) Commission Strategic Planning Session

Airport Manager will look over the airport code.

Additional items:

Farm Lease: Commission brought up that the Farm Lease should be coming up. MB brought up that rent needs to be brought in line with Tazewell County land leases. MR asked if farm lease is similar to other farm leases in the city. WH



suggested that the farm lease should be considered with the other land that the city leases.

NK- Bringing in a garbage can for the fuel pumps

Around the table:

RW: Asked if TD has had any more conversations with the paraglider. WH said that if he poses any hazard to an aircraft he is illegal. RW asked what procedure we should use if more unsafe activities happen. Airport Manager is looking at the regulations regarding ultralights at airports.

MB: How to remedy the fuel situation so that it does not happen again. SH suggested talking to other airports and splitting load.

Meeting adjourned:

Motion to adjourn by SH. 2nd by MB. Unanimous in favor of the motion.
5:10