

CHAPTER 8E

DEPARTMENT OF PLANNING AND DEVELOPMENT

SECTION:

- 1-8E-1: Creation of Department, Department of Planning and Development
- 1-8E-2: Creation of Office, Director of Planning and Development
- 1-8E-3: Appointment; Bond; Oath
- 1-8E-4: Subdivision of Department of Planning and Development
- 1-8E-5: Duties
- 1-8E-6: Appointment, Assistant Director of Planning and Development
- 1-8E-7: Duties

1-8E-1: CREATION OF DEPARTMENT, DEPARTMENT OF PLANNING AND DEVELOPMENT: There is hereby established and created a Department of Planning and Development. Such department is to be under the direct supervision and control of the City Manager. The Department of Planning and Development shall consist of the Director of Planning and Development and such other positions as may be approved from time to time by the City Council.

1-8E-2: CREATION OF OFFICE, DIRECTOR OF PLANNING AND DEVELOPMENT: There shall be a Director of Planning and Development who shall be the supervisor of the Department of Planning and Development

1-8E-3: APPOINTMENT: The Director of Planning and Development shall be appointed by the City Manager and shall be under the supervision of the City Manager.

1-8E-4: SUBDIVISION OF DEPARTMENT OF PLANNING AND DEVELOPMENT: Within the Department of Planning and Development and under the direct supervision of the Director of Planning and Development shall be the following divisions:

Economic Development
Community Development

1-8E-5: DUTIES: The Director of Planning and Development shall have the following duties:

- A. Develop short and long-range development plans for the City and implement same.
- B. Supervise and coordinate TIF, Enterprise Zone, Community Development Block Grant Program, Build Illinois Grant, and other related programs and grants of the City.
- C. Manage the Riverway Industrial/Business Park.

- D. Coordinate activities with the Federal Prison.
- E. Act as City liaison to various groups and organizations.
- F. All other duties prescribed by ordinance or that may from time to time be assigned to the Director of Planning and Development by the City Manager.

1-8E-6: APPOINTMENT, ASSISTANT DIRECTOR OF PLANNING AND DEVELOPMENT: The Assistant Director of Planning and Development shall be appointed by the Director of Planning and Development with the approval of the City Manager. The Assistant Director of Planning and Development shall be under the supervision of the Director of Planning and Development and shall supervise the Community Development Subdivision of the Department of Planning and Development.

1-8E-7: DUTIES: The Assistant Director of Planning and Development shall have the following duties:

- A. Supervise and Administrate the Community Development Block Grant Program.
- B. Assist the Director of Planning and Development with the TIF, Enterprise Zone, Build Illinois and other related programs and grants of the City.
- C. Administer the Fair Housing Ordinance.
- D. Coordinate the Affordable Housing Program/Committee.
- E. Perform such other duties as the Director of Planning and Development and City Manager may from time to time prescribe.

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