

CHAPTER 8F

DEPARTMENT OF SOLID WASTE AND TRANSPORTATION

SECTION:

- 1-8F-1: Creation of Department, Department of Solid Waste and Transportation
- 1-8F-2: Creation of Office, Director of Solid Waste and Transportation
- 1-8F-3: Appointment; Bond; Oath
- 1-8F-4: Subdivision of Department of Solid Waste and Transportation
- 1-8F-5: Duties

1-8F-1: CREATION OF DEPARTMENT, DEPARTMENT OF SOLID WASTE AND TRANSPORTATION: There is hereby established and created a Department of Solid Waste and Transportation. Such department is to be under the direct supervision and control of the City Manager. The Department of Solid Waste and Transportation shall consist of the Director of Solid Waste and Transportation and such other positions as may be approved from time to time by the City Council.

1-8F-2: CREATION OF OFFICE, DIRECTOR OF SOLID WASTE AND TRANSPORTATION: There shall be a Director of Solid Waste and Transportation who shall be the supervisor of the Department of Solid Waste and Transportation.

1-8F-3: APPOINTMENT: The Director of Solid Waste and Transportation shall be appointed by the City Manager and shall be under the supervision of the City Manager.

1-8F-4: SUBDIVISION OF DEPARTMENT OF SOLID WASTE AND TRANSPORTATION: Within the Department of Solid Waste and Transportation shall be the following departments:

- Bus Department
(including Municipal and School Bus Department)
- Public Lands and Property
- Solid Waste Division

Employees of the Department of Solid Waste and Transportation shall be assigned to one of the above departments. If an employee is assigned to perform work for more than one of the above departments, the employee's expenses, salary and other benefits shall be allocated pro-rata to the division to which the employee is assigned. All employees of the Department of Solid Waste and Transportation including the secretaries, bus drivers, monitors, custodians, janitors, solid waste drivers and persons employed in or about the care, custody and protection of public or municipal buildings or property, shall be under the supervision of the Director of Solid Waste and Transportation.

1-8F-5: DUTIES: The Director of Solid Waste and Transportation shall:

- A. Have charge and custody of all buildings and real estate of the City, operation of Municipal Bus Line, the School Bus Line, Garbage Collection, Yardwaste Collections and Recycling Collections, all public parks and playgrounds and of all other physical property, other than records, not assigned to some other department.
- B. Cause to be made and have charge of and direct all repairs necessary or proper to or upon the municipal buildings and property aforesaid and have the responsibilities for their care and protection.
- C. Cause all buildings used for municipal purposes to be kept in a clean and sanitary condition.
- D. Serve as the City's Americans With Disabilities Act coordinator for all matters except personnel matters.
- E. Supervise and direct all the sub-departments of the Department of Solid Waste and Transportation.
- F. All other duties prescribed by ordinance or that may from time to time be assigned to the Director of Solid Waste and Transportation by the City Manager.