

**Pekin Airport Commission Meeting
October 18, 2011
3:00 PM**

Open Meeting: Murray Brian

Roll Call:

Chairman Ric Woldow absent

Bill Baker (BB)

Don Barth (DB)

Murray Brian (MB)

Mike Reed (MR)

Mike Guerra (MG)

Lori Justus (LJ)

Chris Groth (CMT)

Public:

Ric Cunningham

John Kriegsman

Approve minutes from prior meeting:

BB moved to approve, MR seconded, all in favor; Minutes approved.

Special Reports:

MG:

1. Fuel pump status:

No update, will find out about funding at the TIPS meeting on 10/19/2011. CG said that since the AWOS didn't get accepted there should be enough funding for the fuel pump replacement to be done in instead.

2. Construction punch list:

MB asked if there were any comments on the construction.

MR asked if the debris were swept from in front of hangars, RC said they had been but he had another concern, he questioned the porosity of the new surface in front of the small T-hangars as it doesn't appear to be as compact as the other ramp areas and asked if the surface is prone to early deterioration. CG said that it is the same mix as the other surface and any water should get to a layer where it is impenetrable. MB asked if we had any warranty, CG said the surface has a 1 year construction warranty that began when the work was accepted and is good until June 2012.

MB questioned area in front of hangar #16 that swelled. MG said the area was drilled 6" and filled with concrete as were the other core sample areas; they should not heave.

RC questioned the quality of the new replacement drainage grates that were installed because they are already rusty. MG said that is the nature of the grates – they are not coated but are heavy duty steel and should last for many years.

BB mentioned concern about staples coming out of the mesh that covers the areas where grass seed was planted and would like to see them removed. MG said that the areas have to remain covered until the growth is established; CG said they will look at it at the final inspection.

3. West ramp condition:

CG said that a pavement survey was done earlier in the past summer and the West end pavement is the worst with the Pavement Condition Index being below 60 and the State looks at projects that are below 70PCI. Discussed moving rehab project up on the TIPS list, if possible.

Discussed options for rehabilitation; complete rehab or doing partial taxi lane rehab only. Discussed problems that doing only partial rehab may cause such as propeller damage from remaining loose pavement and need

to redo project again before the 20 years life expectancy.

Discussed general usage of the ramp, use by Police Dept. and not allowing use of area until it has been repaved. Need to have West end swept again, MG will contact the Street Dept. to do before winter.

Fuel report: LJ

Gallons of fuel sold between last meeting 09/20/11 and 10/18/11:

<u>Date</u>	<u>Product</u>	<u>Meter Reading</u>
10/18/2011	Jet A	113019.50
<u>09/20/2011</u>		<u>112420.50</u>
Sub-total		599.00
<u>-150 10/2/1 Rotation</u>		<u>150.00</u>
Total gallons sold		449.00

10/18/2011	100LL	62847.60
<u>09/20/2011</u>		<u>61281.70</u>
Subtotal		1565.90
-150 10/2/11 Rotation		-150.00
<u>-10 gal waste fuel</u>		<u>- 10.00</u>
Total gallons sold		1405.90

Gallons of fuel sold last year between 09/20/10 and 10/18/10:

<u>Date</u>	<u>Product</u>	<u>Meter Reading</u>
10/18/10	Jet A	97810.30
09/20/10		<u>97440.70</u>
Total gallons sold		369.60

10/18/10	100LL	46931.30
09/20/10		<u>45365.60</u>
Total gallons sold		1565.70

<u>Jet A</u>		
2011		449.00
<u>2010</u>		<u>369.60</u>

100LL
2011
2010

79.40 sold more in 2011

1405.90

1565.70

159.80 sold more in 2010

Old Business:

1. Final discussion / coordinate before TIPS meeting:

CG asked if there were any changes that the Commission members would like to see on TIPS Sheet; he will redo it for the 10/19 meeting – members present agree that the West ramp and hangar door projects should be moved up on the list above the AWAS project. CG said there are State / local money available for projects that aren't AIP eligible like entrance roads, parking lot rehab, things at the airport but not on the airfield. Pekin could add painting the building, fencing, or hangar doors to the list. MG asked how the projects are funded, is there reimbursement? CG said that would be questions to ask at TIPS. MB will put together list to present at the TIPS meeting. DB said the ceiling of Hangar A has paint chips falling and needs to be taken care of. MB added returning Hangar #6 back in to a useable hangar, replacing the pavement by his hangar that was removed during the last project, and building some T-hangars. CG said a business plan is required for any vertical projects such as building T-hangars. MB asked if money could be used for removing things such as the concrete pad behind Hangar E. MG said the City could take care of that. The area could then be used to build T-hangars without building of additional access roads.

MR recommended completely reevaluating /redoing the TIPS list, CG offered to come back to assist with it after they find out what is eligible on 10/19.

2. Status report on delinquent payments

MG said there were three delinquent payments, Melanie from the City accounting office has sent out notices for

payment. DB requested that the report be given at each meeting. Melanie is making changes to the billing dates to allow for accurate delinquency reports. BB recommended using credit cards only for payment and stop offering smart cards to hangar customers so there would be less work for the Accounting Dept., MG said that is an option.

- 3. Discuss proposed changes to code for Airport and recommended changes to Rules & Regulations Document.**

Did not discuss as RW was not present, put back on agenda for next meeting.

- 4. Discuss recommendations for terms of Carol Lindstrom's lease extension: how much & how long.**

Did not discuss as RW was not present, put back on agenda for next meeting.

New Business:

- 1. Interest in 2012 Wings & Wheels:**

DB made a motion to have Wings & Wheels again in 2012 on the day before Father's Day, BB seconded, all were in favor.

Discussed profits from last Wings & Wheels. MG will Set aside budget line item.

Discussed vendors; all in favor of using Super Sports again for lunch & beer tent. Breakfast vendor selection to be decided at a later date - if Hangar A is rented the Pancake Breakfast may not possible.

Next Meeting: 11/15/11